INDIANA REMOTE NOTARIAL CERTIFICATE REFERENCE

These templates are for remote online notarizations using real-time audiovisual communication. They are not traditional in-person certificates.

Document identification. Each certificate identifies the attached or associated electronic record by title and date.

Principal. Each certificate identifies the principal and provides the principal's physical city, county, state or province, and country at the time the electronic record is signed.

Remote notary. The venue and certificate identify the Indiana city and county where the remote notary is physically located when performing the remote notarial act.

Appearance. Because these templates are specifically for RON sessions, they expressly state that the principal appears remotely in real time by audiovisual communication. They do not state that the remotely located principal physically appeared before the notary.

Date. The certificate contains a blank for the date on which the remote notarial act is performed. The electronic record has a separate date field because the record date and notarization date are not necessarily the same.

Principal signature. No generic principal-signature line is placed on the loose certificate. The principal signs the electronic record in the location provided by that record. For a verification on oath or affirmation or signature-witnessing act, the required signing occurs during the remote session as applicable.

Electronic signature and seal. The remote notary completes the certificate contemporaneously and applies the electronic notarial signature and electronic seal through the approved remote technology process so the completed electronic record is tamper evident.

Certificate selection. Use the certificate that corresponds to the notarial act required by the record or selected by the principal. A notary should not select a notarial act for a principal when doing so would constitute legal advice.